

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE JULY 19, 2016 WORK SESSION**

Supervisor Stumbo called the meeting to order at approximately 5:04 p.m. in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda L. Stumbo, Clerk Karen Lovejoy Roe, Treasurer Larry Doe and Trustees: Stan Eldridge, M. Martin, S. Martin

Members Absent: Trustee Jean Hall Currie

Legal Counsel: Wm. Douglas Winters

AGENDA REVIEW

9. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR AND CARL ROWSEY, COMPOST SITE COORDINATOR TO WAIVE THE FINANCIAL POLICY AND AUTHORIZE THE QUOTE FOR THE PURCHASE OF A NEW 2016 CT718 WINDROW TURNER FROM VERMEER OF MICHIGAN IN THE AMOUNT OF \$498,850.00 BUDGETED IN LINE ITEM #590-590-000-977-000

Jeff Allen, Residential Services Director explained the CT718 Windrow Turner and how the equipment operates. Carl Rowsey, Compost Site Coordinator stated that Vermeer is a good company to purchase equipment from and they are great for customer service. Mr. Rowsey showed a video of the equipment explaining the way the equipment operates and how effective it is to use. Mr. Rowsey stated this equipment speeds up the turnaround for completing the work at the Compost Center and that he would be able to compost more material. Mr. Allen stated that this equipment would allow the Township to receive and process more material from other communities and generate more revenue. Mr. Allen said that although Mr. Rowsey had tried numerous times to get a demonstration of the Scarob windrow equipment, which was based in Texas, he had not been successful. Mr. Allen said he offered to come to Texas to see the Scarob machine but the Scarob Company not cooperative. Mr. Allen stated that Vermeer was similar to the Scarob, but Vermeer was a Michigan based company and Vermeer brought out the Windrow for Mr. Rowsey to use for the day. Supervisor Stumbo asked if they had quotes for both machines. Mr. Rowsey stated that he had and the Vermeer would be about \$50,000.00 more than the Scarob. Mr. Rowsey said that Scarob had not offered to bring the machine up here or to fly them down to the facility in Texas. He said that Vermeer has given them a two year warranty on the Windrow and a 7 year warranty on the drum. Supervisor Stumbo said our financial policy stated that we buy Local, County, and State first if it is within 10% of the purchase price. Mr. Rowsey stated that with this machine he could process more compost and estimated that it would increase revenue approximately \$65,000.00 per year, making the payback time 8 years. He stated this piece of equipment should last at least 16 years.

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2. RESOLUTION 2016-17, OPPOSING THE NEXUS PIPELINE

Supervisor Stumbo stated that Nexus Pipeline Presentation would be at the Regular Board Meeting and she invited individuals present that would not be available at the board meeting to speak at this time.

Stacey Lewis, Township Resident stated she was against the Nexus pipeline.

AUTHORIZATIONS AND BIDS

1. REQUEST OF ERIC COPELAND, FIRE CHIEF TO SEEK SEALED BIDS FOR REPLACEMENT OF TWO FURNACES AND AIR CONDITIONING UNITS AT FIRE HEADQUARTERS LOCATED AT 222 S. FORD BLVD

Eric Copeland, Fire Chief stated he would need to seek bids for two air conditioning units and two furnaces. Chief Copeland stated there were 4 units that would need to be replaced. Chief Copeland said these units were installed in 1992. Chief Copeland stated that it has cost approximately \$7,000.00 for repairs on these units over the last three years. Chief Copeland said that Robert Morrison, a contractor suggested that the units should be replaced. Chief Copeland said he was requesting to seek bids for two units in the 2016 budget and he would seek bids for the other two in the 2017 budget. Clerk Lovejoy Roe asked if Chief Copeland would design bid specifications for the bid process. Chief Copeland said he would put together the bid documents.

AGENDA REVIEW

17. REQUEST OF ERIC COPELAND, FIRE CHIEF FOR APPROVAL OF THE RESTATED AND AMENDED HAZARDOUS MATERIALS RESPONSE AUTHORITY AGREEMENT FOR WASHTENAW COUNTY AND ADJACENT COMMUNITIES

Eric Copeland, Fire Chief explained the request to the Board. He stated that the agreement was a renewal agreement with Washtenaw County. Chief Copeland said the duration of this agreement would be for 15 years, and he said this was a change from the prior 10 year agreement.

15. REQUEST OF MIKE RADZIK, DIRECTOR OF OFFICE OF COMMUNITY STANDARDS FOR AUTHORIZATION TO FILL THREE VACANT ACT 54 POSITIONS IN THE BUILDING DEPARTMENT IN THE AMOUNT OF \$102,991.00

Mike Radzik, OCS Director explained the request for the vacant positions. He stated interviews had been conducted and he was ready to fill 3 positions in the Building Department. He said the 3 positions to be filled were Building, Electrical, and Plumbing Inspector positions. Mr. Radzik stated we would continue to use

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contract labor for the Mechanical Inspector. Mr. Radzik explained he would like to begin inspection of the approximate 7400 apartment units in the Township. He stated that the new inspectors would also be qualified to inspect the apartment units.

16. REQUEST OF MIKE RADZIK, DIRECTOR OF OFFICE OF COMMUNITY STANDARDS FOR AUTHORIZATION TO PURCHASE UP TO THREE VEHICLES THROUGH THE MIDEAL PROGRAM TO ACCOMMODATE NEW INSPECTORS IN THE BUILDING DEPARTMENT IN AN ESTIMATED AMOUNT OF \$70,500.00 BUDGETED IN LINE ITEM #595-595-000-985-000

Mike Radzik, OCS Director explained the need to purchase vehicles for the new additional inspectors. Alex Mamo, Chief Building Officer stated with the new inspectors the Township would have better control and inspections for residents and contractors.

Supervisor Stumbo left the meeting and Clerk Lovejoy Roe continued with the beginning of the Agenda.

PUBLIC HEARING

A. 7:00PM – RESOLUTION 2016-25 REQUEST OF SENSITILE SYSTEMS, LLC. LOCATED AT 1735 HOLMES RD. IN YPSILANTI TOWNSHIP, FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE IN THE AMOUNT OF \$2,341,770.00
(PUBLIC HEARING SET AT THE JUNE 21, 2016 REGULAR MEETING)

B. 7:00PM – RESOLUTION 2016-26 REQUEST OF SENSITILE SYSTEMS, LLC. LOCATED AT 1735 HOLMES RD. IN YPSILANTI TOWNSHIP, FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE IN THE AMOUNT OF \$300,000.00
(PUBLIC HEARING SET AT THE JUNE 21, 2016 REGULAR MEETING)

Clerk Lovejoy Roe explained the Public Hearing regarding Resolution 2016-25 and Resolution 2016-26 that would be conducted at the Regular Meeting.

Stan Eldridge, Trustee questioned whether the board will get annual reports from Sensitile and if Sensitile would have new jobs attached to this. Clerk Lovejoy Roe said in the application it stated 3-6 additional jobs would be added over the next two years. Attorney Winters stated Sensitile was to provide annual reports that would include employment numbers. Mr. Winters said that if employment had not met the expectation Sensitile would need to provide an explanation for the variance.

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4. PRESENTATION OF THE NEXUS PIPELINE/DTE

Clerk Lovejoy Roe explained there would be a short presentation regarding the Nexus Pipeline by Nexus and DTE Representatives.

6. CONSENT AGENDA

- A. MINUTES OF THE JUNE 21, 2016 WORK SESSION AND REGULAR MEETING
- B. STATEMENTS AND CHECKS
 - 1. STATEMENTS AND CHECKS FOR JULY, 2016 IN THE AMOUNT OF \$362,897.42
 - 2. STATEMENTS AND CHECKS FOR JULY 19, 2016 IN THE AMOUNT OF \$1,530.133.56
 - 3. CHOICE HEALTH CARE DEDUCTIBLE ACH EFT FOR JUNE 2016 IN THE AMOUNT OF \$42,000.85
 - 4. CHOICE HEALTH CARE ADMIN FEE FOR MAY 2016 IN THE AMOUNT OF \$1,200.00
- C. JUNE 2016 TREASURER'S REPORT

5. PUBLIC COMMENTS

Ms. Kaiser, Township Resident questioned the process for absentee voting. Clerk Lovejoy Roe explained the procedure. Ms. Kaiser questioned the legality of related persons seeking election to the same board. Attorney Winters said there was no law stating members of the same family could not seek election to the same board. Ms. Kaiser stated she received a flyer from a candidate and felt false statements were made. Ms. Kaiser asked when the board would be voting on the new pay policy for Trustees. Clerk Lovejoy Roe stated it would be on the next agenda.

Supervisor Stumbo returned to the meeting.

- 8. RESOLUTION 2016-29, TO EFFECTUATE PROVISIONS IN THE LAND AND WATER CONSERVATION FUND DEVELOPMENT PROJECT AGREEMENT, A 2012 GRANT FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES IN AN AWARD AMOUNT UP TO \$99,600.00 AND TO APPROVE A REQUIRED MATCH OF 50% FROM YPSILANTI TOWNSHIP IN AN AMOUNT UP TO \$99,600.00 BUDGETED IN LINE ITEM #212-970-000- 997-001**

Jeff Allen, Residential Services Director explained the Resolution would provide the funding for repair of the Tennis Courts at Ford Lake Park. Mr. Allen introduced Tracey Anderson from the Spicer Group who would oversee the project until

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August and then her Supervisor, Phil Westmorland would continue until the completion of the project.

10. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR FOR AUTHORIZATION OF A CONTRACT WITH SPICER GROUP FOR ENGINEERING SERVICES FOR THE RENOVATION OF THE FORD LAKE TENNIS COURTS IN AN AMOUNT NOT TO EXCEED \$28,000.00 BUDGETED IN LINE ITEM #212-970-000-997-001

Jeff Allen, Residential Services Director explained the request to the Board. He stated the Grant required a 50% match and that the match included the Spicer Group fees. Mr. Allen said that when completed there would be 5 new tennis courts.

7. REQUEST OF JEFF ALLEN, RESIDENTIAL SERVICES DIRECTOR, FOR AUTHORIZATION OF THE ADOPT A STOP MAINTENANCE AGREEMENT WITH THE ANN ARBOR AREA TRANSPORTATION AUTHORITY FOR A PASSENGER SHELTER AT BUS STOP #2499 LOCATED AT THE CIVIC CENTER

Jeff Allen, Residential Services Director explained the request to Board. He stated that the township would be responsible for emptying the garbage can and shoveling snow when the Civic Center was open. Trustee Eldridge asked why the AAATA did not provide snow removal and trash collection and why the AAATA millage did not cover the maintenance. Clerk Lovejoy Roe stated she would invite AAATA to the next board meeting to get some of the questions answered regarding bus stop maintenance.

6. REQUEST OF KAREN WALLIN, HUMAN RESOURCE GENERALIST FOR AUTHORIZATION TO ADD THE SILVER SNEAKERS PROGRAM RIDER TO THE MEDICARE PLUS BLUE PPO FOR RETIREES AND SPOUSES IN THE AMOUNT OF \$1,915.20 PER YEAR

Karen Wallin, Human Resource Generalist explained adding the Silver Sneakers program to the Medicare Plus Blue PPO for Retirees and Spouses. Ms. Kaiser, Township Resident stated she was against adding this benefit. Both Trustee M. Martin and Clerk Lovejoy Roe explained that healthier retirees could possibly reduce future health care costs.

5. REQUEST AUTHORIZATION TO ACCEPT THE COMMUNITY TOURISM ACTION PLAN (CTAP) GRANT FROM THE WASHTENAW COUNTY VISITORS AND CONVENTION BUREAU IN THE AMOUNT OF \$10,000.00 WITH A REQUIRED 20% CONTRIBUTION OF MATCHING FUNDS IN THE AMOUNT OF \$2,000.00 FROM YPSILANTI TOWNSHIP

Supervisor Stumbo explained the Grant from the Washtenaw County Visitors and Convention Bureau would fund Township Wayfinding signs and flowers at the Township Parks.

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**4. RESOLUTION 2016-28, REQUEST THE STATE OF MICHIGAN TO
DISCOURAGE THE USE OF COAL TAR SEALANT**

Supervisor Stumbo explained the resolution was to request the State of Michigan, State Representatives, Michigan Department of Environmental Quality, Environmental Protection Agency Region 5, and the Office of the Governor to discourage the use of coal tar sealant which is a carcinogen through State and Federal action.

**13. REQUEST OF LONNIE SCOTT, PARK COMMISSION CHAIR TO
DONATE \$300.00 TO THE MICHIGAN MOUNTAIN BIKING
ASSOCIATION'S 501 (C) 3 NONPROFIT TO HELP FUND
IMPROVEMENTS IN HEWEN'S CREEK BUDGETED IN LINE
#208-208-000-956-000**

Lonnie Scott, Park Commission Chair explained the work that has been done at Hewen's Creek and how this contribution would help with funds to upgrade the bike and walking trails. Clerk Lovejoy Roe stated the check should be made out to the Potawatomi Mountain Bike Association, PO Box 217, Dexter, MI 48130 and designate it for Hewen's Creek.

The Board adjourned the work session meeting at approximately 6:49 p.m.

Respectfully Submitted,

Karen Lovejoy Roe, Clerk